



January 13, 2014

Board of Directors Meeting Agenda

1. Open Meeting

- 1.1 Call to Order (President Wolf)
- 1.2 Pledge to the Flag

2. Approval of Minutes

Approval of the December 16, 2013 Regular Board Meeting Minutes and the December 16, 2013 Committee of the Whole Meeting Minutes.

3. Student and Staff Recognition and Board Reports – Megan Carr/Daulton Hershey

4. Treasurer Reports

4.1 Payment of Bills

General Fund	\$ 3,299,562.19
Capital Project	\$ 182,521.52
Cafeteria Fund	\$ 89,143.40
Student Activities	\$ <u>47,956.95</u>
Total	\$ 3,619,184.06

4.2 Treasurer's Fund Report

General Fund	\$ 19,378,153.28
Capital Projects	\$ 5,367,341.17
Cafeteria Fund	\$ 264,278.93
Student Activities	\$ <u>204,461.21</u>
Total	\$25,214,234.59

4.3 Budget Transfers

The Business Office prepared a budget transfer report for December that is included with the agenda.

5. Reading of Correspondence

6. Recognition of Visitors

7. Public Comment Period

8. Structured Public Comment Period

9. Old Business

10. New Business

11. New Business - Personnel Actions

11.1 Resignation – Joseph Washington

Mr. Joseph Washington has submitted his resignation as varsity assistant football coach, effective immediately.

The administration recommends that the Board of School Directors accept Mr. Washington's resignation as varsity assistant football coach, effective immediately.

11.2 Resignation – Dana Sheaffer

Mrs. Dana Sheaffer has submitted her resignation as an instructional aide at Oak Flat Elementary School, effective immediately.

The administration recommends that the Board of School Directors accept Mrs. Sheaffer's resignation as an instructional aide, effective immediately.

11.3 2013-2014 Lifeguard

Danielle Hoover

The administration recommends that the Board of School Directors approve the individual listed to serve as a lifeguard during the 2013-2014 school year, pending receipt of all required paperwork.

New Business - Personnel Actions

11.4 Part-Time Custodian Recommendation

Mr. Rick Gilliam, Supervisor of Building/Grounds and Transportation would like to recommend the individual listed as a part-time evening custodian at the High School replacing Amanda Gilbert who has resigned.

Randy Coldsmith

The administration recommends that the Board of School Directors appoint the above listed individual to serve as a part-time evening custodian at the high school as presented.

11.5 Per Diem Substitute Teachers

Emily Bower	Elementary Education
David Mosher	Elementary Education

The administration recommends that the Board of School Directors approve the additions listed to the 2013-2014 per diem substitute teacher list as presented.

11.6 Instructional Aide Recommendation

The administration would like to recommend the individual listed as a Middle School Instructional Aide, replacing Tammy Bobb who has resigned.

Jan Roberts

The administration recommends that the Board of School Directors appoint the above listed individual to serve as a Middle School Instructional Aide as presented.

11.7 Francis Stewart Sixth Grade Learning Support Teacher
Carlisle, PA 17013

Education:

Shippensburg University – Special Education Degree
Boston College – English Degree

Experience:

Carlisle NHS School – Teacher
Big Spring School District – Special Education Instructional Aide

The administration recommends that the Board of School Directors appoint Ms. Stewart to serve as a sixth grade learning support teacher at the Middle School, replacing Mrs. Cathy Hing who has retired. Mrs. Stewart's compensation for this position should be established at Master's, step 1, 49,418.00, plus a \$400.00 special education stipend, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

New Business - Personnel Actions

11.8 Adam Nobile

High School Instrumental Music/Band Director

Ephrata, PA 17522

Education:

Messiah College –Music Master’s (Conducting)

York College – Music Education (Bachelor’s Degree)

Experience:

Ephrata High School – Marching Band Director

Graystone Academy Charter, Coatesville – Band Director/General Music Instructor

Dallastown Area High School – High School Band Director/Music Theory Instructor

The administration recommends that the Board of School Directors appoint Mr. Nobile to serve as a High School Instrumental Music/Band Director, replacing Mr. Daryl Balseiro who has resigned. Mr. Nobile’s compensation for this position should be established at \$49,978.00, step two (2), Master’s Degree, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

11.9 Child-Rearing Leave of Absence

Mrs. Tracey Cook, Reading Teacher at Newville Elementary School is requesting child-rearing leave of absence via section 3.07 of the current Collective Bargaining Agreement from approximately Monday, April 7, 2014 through the end of the 2013-2014 school year. According to Section 3.07 of the current contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

The administration recommends that the Board of School Directors approve Mrs. Cook’s requested child-rearing leave via section 3.07 of the current Collective Bargaining Agreement from approximately Monday, April 7, 2014 through the end of the 2013-2014 school year.

New Business - Personnel Actions

11.10 Wellness and Professional Development Committee Recommendation

Mr. Kevin Roberts, Director of Curriculum and Instruction would like to recommend the individuals listed to serve on the Wellness and Professional Development Committee.

Lorraine Ferrell	Mount Rock
Heather Schwartzmiller	Mount Rock
Jason Shover	Newville
Sue Blasco	Oak Flat
Judy Breneman	Oak Flat
Charlene D'Amore	Oak Flat
Teresa Boegel	Middle School
Micah Artz	High School
Jill Davis	High School
Heather Detwiler	High School
SaraBeth Fulton	High School
Sherisa Nailor	High School

The administration recommends that the Board of School Directors appoint the above listed individuals to serve on the Wellness and Professional Development Committee as presented.

11.11 Long-Term Substitute Learning Support Aide Recommendation

Mr. William Gillet, Supervisor of Special Education would like to recommend the individual listed as long-term substitute learning support aide at Oak Flat Elementary School, replacing Emma Killian who is on leave.

Shirley Sheaffer

The administration recommends that the Board of School Directors appoint the above individual as a long-term substitute learning support aide at Oak Flat Elementary School as presented.

12. New Business - Other Actions

12.1 Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Heidi Badda	\$ 1,311.00
Krista Boynton	\$ 2,185.00
Meghan Bullock	\$ 1,311.00
Amanda Craig	\$ 1,664.00
Charlene D'Amore	\$ 2,622.00
Amanda Frankford	\$ 1,311.00
Richard W. Fry	\$ 550.00
Sarah Hammaker	\$ 1,311.00
Johnathan Hocker	\$ 1,311.00
Chelsea Jackson	\$ 2,466.00
Ryan Kelley	\$ 1,311.00
Jennifer Kump	\$ 1,233.00
Abigail Leonard	\$ 1,311.00
Dwain Messersmith, Jr.	\$ 1,284.00
Sarah Roller	\$ 2,622.00
Stacey Shively	\$ 1,311.00
Michael Statler	\$ 2,622.00
Megan VanDenHengel	\$ 1,311.00
Heidi Weston	\$ 1,311.00
Deborah Whitmoyer	<u>\$ 2,622.00</u>
Total	\$32,980.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association, the Act 93 Agreement and the Big Spring School District.

12.2 Case B of 2013-2014

The parents of the student in Case B of the 2013-2014 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case B of the 2013-2014 school year for a period of forty-five (45) days. During the forty-five (45) day period of exclusion, the student is not permitted to attend or participate in any school activities nor appear on school property at any time for any reason.

New Business - Other Actions

12.3 Transfer of Deitch Contract

On December 19, 2013, Richard S. Deitch notified the District that his bus company would be incorporating. After consultation with our Solicitor, the transfer of the existing contract to the Corporation is permitted under Section 19 of the contract.

The administration recommends the Board of Directors approve the transfer of the bus contract from Richard S. Deitch to Deitch Buses Incorporated as of January 1, 2014.

12.4 Construction Payment Applications

The administration received two payment applications from vendors working on District projects.

Project	Contractor	Payment	Balance
MS Window Replacement	McCoy	\$0	\$0
HW Heater & UV Light	Lugaila Mech	\$0	\$0
OF Engineering	Barton Assoc.	\$50,487.62	\$0
OF HVAC	Honeywell	\$189,292.00	\$2,459,622.00

The administration recommends the Board of School Directors approve payment from the Capital Project fund to Barton Associates, Inc. in the amount of \$50,487.62 and from the Oak Flat Project Fund to Honeywell in the amount of \$189,282.00.

12.5 Approval of Design and Inspection Services for High School Pool Roof Replacement Project

At the December 18 meeting of the Building and Property Committee they discussed the replacement of the HS pool roof with Blaine Chipola of Professional Roof Services. A copy of his report is included for review. The Committee recommendation was to proceed with the project. This contract is for the first step including the project design and bid specifications. The Board would also need to approve the final bid specification and ultimately the winning bid. Mr. Tobie Wolf will consult and review the project for structural issues.

The administration recommends the Board of School Directors approve the proposal from Professional Roof Services for the design and inspection of the HS Pool roof replacement project at a cost of \$15,500 to be paid from the Capital Project Fund.

New Business - Other Actions

12.6 Approval of Middle School Tunnel Dehumidification Project

At the December 18 meeting of the Building and Property Committee they discussed the dehumidification of the tunnels with Mr. Tobie Wolf and the staff of Centerpoint Engineering. The Committee recommendation was to proceed with the project. This project approval is the first step. Mr. Wolf will then develop a bid specification that the board would approve/release for bid and ultimately the Board will need to vote to accept the winning bid for the project to begin. The goal is to complete the project in the summer of 2014.

The administration recommends the Board of School Directors approve the Middle School Tunnel Dehumidification project at an estimated cost of \$190,000.00 to be paid from the Capital Project Fund.

12.7 Approval of Resolution to Not Exceed the Act I Adjusted Index for the 2014-2015 Budget

As a result of the December 16th meeting of the Finance Committee, it was the Committee's recommendation that the Board develop the 2014-2015 budget within the Act 1 adjusted index. A copy of the Committee Meeting handout (BudgetBinder_131216.pdf) is included.

The administration recommends the Board of School Directors adopt the resolution provided indicating that the Board will not raise property taxes above the PDE adjusted index of 2.7% as provided for under Section 311 of the Taxpayer Relief Act of Special Session No.1 of 2006.

12.8 Approval of Comprehensive Plan

Mrs. Jeanne Temple, Assistant Superintendent would like to recommend that the Comprehensive Plan which was an information item on the December 3, 2013 board agenda receive approval.

The administration recommends the Board of School Directors approve the Comprehensive Plan as presented.

12.9 Century Link Mini Grant

Mr. Kevin Roberts, Director of Curriculum and Instruction would like to pursue a grant opportunity with Century Link to assist the offset of initial startup costs of an Electrical Engineering course. This course will replace the current Screen Printing class. The justification behind replacing the Screen Printing course is increased relevance of Electrical Engineering for the students and decreased recurring course cost to the District.

The administration recommends that the Board of School Directors authorize Mr. Kevin Roberts to pursue the grant opportunity with Century Link as presented.

13. New Business - Information Item

13.1 Updated Policy

The administration has submitted the updated policy listed for Board review.

Volunteers

The updated policy will be an action item on the February 3, 2014 School Board Agenda.

13.2 Tenure Status

The following professional employees have completed the required years of service as temporary professional employees and have earned tenure based on their satisfactory performance.

Meghan Bullock
Jennifer Keller

Middle School Learning Support Teacher
Speech and Language Pathologist

Additional information regarding the professional employees has been prepared by Dr. Linda Wilson, Middle School Principal and Mrs. Linda Slusser, Mt Rock Elementary School Principal.

13.3 Updated Year-to-Date Summaries/Taxes and General Fund

The Business Office prepared updated year-to-date summaries for taxes and general fund that are included with the agenda.

14. Board Reports

14.1 District Improvement Committee - Mr. Norris/Mr. McCrea

14.2 Athletic Committee - Mr. Swanson, Mr. Roush and Mr. Gutshall

14.3 Cumberland Perry Area Vocational Technical School - Mr. Wolf/Mr. Piper

14.4 Building and Property Committee - Mr. Barrick, Mr. Piper, Mr. Swanson and Mr. Roush

14.5 Finance Committee - Mr. Blasco, Mr. Piper, Mr. Swanson and Mr. Gutshall

14.6 South Central Trust - Mr. Blasco

14.7 Capital Area Intermediate Unit - Mr. Wolf

14.8 Cumberland County Tax Collection Bureau - Mr. Wolf

14.9 Superintendent's Report

14.10 Future Board Agenda Items

15. Meeting Closing

15.1 Business from the Floor

15.2 Public Comment Regarding Future Board Agenda Items

15.3 Adjournment

Meeting adjourned at _____PM, January 13, 2014

Next scheduled meeting is: **February 3, 2014**